

Board Meeting 1/27/2014

Location: New Beginnings Board Room – Neodesha

Board Member Attendance: Jim Hogan, Larry Moore, Rochelle Chronister, Janet Rash, Delbert Lampson, Joanie Cain

Board Members Absent: Teresa Kirkpatrick, Rachel Clasen

Staff Member Attendance: Joe O'Rourke, Kirbie Evans, Martha Heffron, Tara Cunningham

Staff Member Absent: None

I. Routine

A. Call to Order – The meeting was called to order by Chairman Hogan at 5:10 PM.

B. Notice of Quorum – A Quorum did exist.

C. Approval of Minutes – The minutes of 11/25/2013 were reviewed and approved (Rochelle Chronister, Larry Moore). Motion carried unanimously.

D. Changes to the agenda

None

II. Business and Finance

Rochelle Chronister read the November and December financials.

***Action Item:** Janet Rash made a motion to accept the November and December financials as presented. The motion received a second from Larry Moore. The Board approved unanimously.*

III. Operations Report

A. Operations Report for December

The January CDDO monthly report was presented by Tara Cunningham. Eighty-nine individuals currently being served in the CDDO area. Still carved out. Waiting on information from CMS. BASIS are being submitted statewide thru KAMIS. Very challenging and time-consuming. Martha Heffron, Director of Services, summarized the December monthly report. Poinsettia sales completed. Eureka assisted in raising money for Ministerial Alliance. Two children adopted from community Christmas tree. Joe O'Rourke, Director of Case Management, discussed December totals of \$7,483.53; net decrease of \$433.20 over November. Human Resources report reviewed for December: 2 new hire (1 TPT and 1 PT), 1 resignations, 1 terminations (fired or quit w/o notice), 0 promotions and 2 status changes (PT to PRN and PT to LOA). Docu-Shred Program collected 4,596.00 lbs. in December (4,286.00 lbs. billable; 310.00 lbs non-billable). Twelve paper bales; 5 cardboard currently in storage.

IV. Old Business

A. Update on Jacob Dykes Debt Reduction

Discussion

Kirbie Evans presented information that a direct deposit has been set up for \$70 and NBE, Inc. has received 2 payments. \$70 will cover \$50 monthly transportation fee and \$20 to unpaid balance.

B. Credit Line E-Vote/Insured over FDIC Limit

Discussion

Results of the E-Vote presented. FDIC paperwork received providing insurance from 1st Neodesha Bank to cover deposits exceeding \$300,000.00 over \$250,000.00 FDIC insured.

V. New Business

A. MCO Update

Discussion

On December 27th New Beginnings Enterprises, Inc. was informed that the Center for Medicaid Services (CMS) delayed the inclusion of I/DD services into KanCare. The state has listed February 1st as the target date for inclusion, but will need CMS approval.

B. New CDDO Director

Discussion

Angela Allen has tendered her resignation. Tara Cunningham was introduced as the new CDDO Director.

C. Policy Changes

Action

Reviewed policy changes to Conditions of Employment (6.0 and 6.1) and Drug-Free Workplace and Drug Testing Policy (16.1 and 16.2).

***Action Item:** Rochelle Chronister made a motion to approve the policy revisions. The motion received a second from Joni Cain.*

D. Health Insurance

Discussion

BC/BS policy will change February 1st. Filled out application for Small Business Health Options Program (SHOP) thru ACA and it was approved. Quotes came back and presented these premium costs that were individualized to employees. Five new employees signed up for coverage. A total of 22 employees now taking group health coverage.

E. Board Member Approval

Discussion

County commissioners approved terms for Jim Hogan (Elk County), Teresa Kirkpatrick (Elk County), and Rochelle Chronister (Wilson County).

F. IT Equipment Upgrade

Action

Firewall subscription with Watchguard expired. Concerns regarding age of server were expressed. Kirbie Evans was asked to look at different options and price. A short-term solution was to extend firewall subscription and explore long-term equipment solutions.

Action Item: Larry Moore made a motion to allocate \$1,000 to extend Watchguard subscription and explore long-term equipment options. The motion received a second from Janet Rash.

G. Results of CEO Evaluation

Discussion

Results of CEO evaluation were shared.

VI. Adjournment

The Board adjourned at 6:12 p.m. Larry Moore made a motion to adjourn and was seconded by Rochelle Chronister.

Respectfully Submitted by: _____

Rochelle Chronister, Secretary/Treasurer