

Board Meeting 11/25/2013

Location: New Beginnings Board Room – Neodesha

Board Member Attendance: Jim Hogan, Larry Moore, Teresa Kirkpatrick, Rachel Clasen, Rochelle Chronister, Janet Rash, Delbert Lampson, Joanie Cain

Board Members Absent: None

Staff Member Attendance: Joe O'Rourke, Kirbie Evans, Martha Heffron, Angela Allen

Staff Member Absent: None

I. Routine

A. Call to Order – The meeting was called to order by Chairman Hogan at 5:03 PM.

B. Notice of Quorum – A Quorum did exist.

C. Approval of Minutes – The minutes of 10/28/2013 were reviewed and approved (Janet Rash, Rachel Clasen). Motion carried unanimously.

D. Changes to the agenda

V. New Business

E. Scope Statement

F. Board Terms

II. Business and Finance

Rochelle Chronister read the October financials.

***Action Item:** Rachel Clasen made a motion to accept the October financials as presented. The motion received a second from Larry Moore. The Board approved unanimously.*

III. Operations Report

A. Operations Report for November

The November CDDO monthly report was presented by Angela Allen. Eighty-nine individuals currently being served in the CDDO area. The CDDO held a provider meeting with Amerigroup. KDADS is moving forward with implementing new KAMIS data system that will replace BASIS. Martha Heffron, Director of Services, summarized the October monthly report. Interhab Conference was attended by 4 service staff. Eureka held their annual Halloween party. Neodesha attended Special Olympic bowling in Pittsburg. Joe O'Rourke, Director of Case Management, discussed October totals of \$9,302.97; net increase of \$1,115.49 over September. Human Resources report reviewed for October. October had 1 new hire (1 FT and 0 PT), 0 resignations, 1 terminations (fired or quit w/o notice), 0 promotions and 0 status changes (PT to FT). Docu-Shred

Program collected 2,350.00 lbs. in October (1,815.00 lbs. billable; 535.00 lbs non-billable). Two paper bales; 1 cardboard currently in storage.

IV. Old Business

A. Update on Jacob Dykes Debt Reduction

Discussion

Update on nonpayment of transportation fee. NBE will send out a certified letter since numerous attempts have been made to establish contact.

V. New Business

A. Audit Report

Action

Ashley Newland from Yerkes & Michels, CPA, LLC provided an eighteen month audit (1/1/12-6/30/13) of New Beginnings, Inc. and Elk County Development Corporation. Ashley presented a full audit report and financial statements with an accompanying management letter.

***Action Item:** Rochelle Chronister made a motion to accept the 18-month comprehensive audit report and financial statements. The motion received a second Larry Moore. The Board approved unanimously.*

B. MCO Update

Discussion

Joe O'Rourke provided an update regarding the current status of credentialing and contracting with the 3 MCO's. The contract/credentialing application has been sent into Sunflower. The credentialing application has been sent into UHC and Amerigroup. The contract for both UHC and Amerigroup is currently being negotiated thru the messenger model with Interhab and Foulston-Siefken.

C. Health Insurance Update

Discussion

NBE, Inc. group health insurance is still currently under BC/BS. They are obligated to provide us with a 60-day notice in writing if they want to drop us because of the 70% group participation requirement. The ACA also requires small businesses to meet the 70% participation requirement. Will look into individual rates thru health exchange as well.

D. New Vehicle Purchase

Action

Need to replace a vehicle that was damaged after a deer incident. Board approved the use of up to \$20,000.00 from the automobile fund for a replacement.

Action Item: Rochelle Chronister made a motion to approve the use of up to \$20,000. The motion received a second from Larry Moore.

E. Scope Statement

Discussion

An update on the Legislative Post Audit Committees decision to review issues related to CDDO's that both provide and contract for services and any inherent conflict that may exist between the 2 entities. LPA sent out surveys to guardians that were confusing and mentioned case managers as offering choice forms to those interested in services. CDDO's offer choice form, not case managers.

F. Board Terms

Discussion

Per the By-Laws, board members serve in 2-year terms. If interested, a Board member may continue for another 2-year term based upon their own wish to serve and approval from their County Commissioners. Jim Hogan, Rochelle Chronister, and Teresa Kirkpatrick expressed interest in serving another 2-year term starting in January of 2014 and extending to November of 2015. Each respective county will be sent a letter asking for approval.

VI. Adjournment

The Board adjourned at 6:35 p.m. Larry Moore made a motion to adjourn and was seconded by Delbery Lampson.

Respectfully Submitted by: _____

Rochelle Chronister, Secretary/Treasurer