

Board Meeting 9/22/2014
New Beginnings Enterprises, Inc.
Location: New Beginnings Board Room – Neodesha

Board Member Attendance: Jim Hogan, Larry Moore, Teresa Kirkpatrick, Rachel Clasen, Rochelle Chronister, Janet Rash, Delbert Lampson, Joanie Cain, Kylee Beck, and Annie Blankinship

Board Members Absent: None

Staff Member Attendance: Joe O'Rourke, Martha Heffron, Tara Cunningham, and Kirbie Hutchinson.

Staff Member Absent: None

Guest: Julie Hite

I. Routine

A. Call to Order – The meeting was called to order by Chairman Hogan at 5:10 PM.

B. Notice of Quorum – A Quorum did exist.

C. Approval of Minutes – The minutes of 6/2/2014 were reviewed and approved (Teresa Kirkpatrick, Janet Rash). Motion carried unanimously.

D. Changes to the agenda

Add:

V. E. CMS-Final Rule

II. Business and Finance

Rochelle Chronister read the June, July, and August financials.

Action Item: Rochelle Chronister made a motion to accept the June, July, and August financials as presented. The motion received a second from Larry Moore. The Board approved unanimously.

III. Operations Report

A. Operations Reports for June, July, and August

The September CDDO monthly report was presented by Tara Cunningham. Summarized June, July, and August reports. Ninety-One individuals currently being served in the CDDO area. Contract negotiations continue with KDADS. Martha Heffron presented August monthly report. Chili cook-off in September and Poinsettia Kickoff Oct. 2nd. Summarized June and July reports. Joe O'Rourke, Director of Case Management, discussed June thru August totals. August income was \$8,317.44; net decrease of \$1,462.00 when compared to July total income. Summarized Human Resources June-Aug monthly reports submitted by Donna Schoonover, Director of Human Resources.

August 2014 totals: 5 new hires (3 FT and 2 Temp/PT), 2 resignations, 4 terminations (fired or quit w/o notice), 0 promotions and 1 status changes. Docu-Shred Program collected 3,223.00 lbs. in August (all billable). Nine paper bales; 10 cardboard currently in storage.

IV. Old Business

A. Update on 2 Summer E-Votes – Joe O'Rourke **Discussion**

Two electronic votes were conducted (Health home contracts and unbudgeted voice mail software). Per NBE Board By-Laws (Article V, Section 4, letter c.), E-Votes will be recorded in permanent record at the next scheduled Board meeting.

V. New Business

A. Website Update – Joe O'Rourke **Discussion**

New NBE website. Quick demonstration of the content contained on website.

B. Asphalt Repair – Joe O'Rourke **Action**

Asphalt on parking lot is showing age. A bid for crack repair and seal coating from Jeff Hull Paving came in at \$3,600.00. This project has not been budgeted and needs Board approval.

Action Item: Rachel Clasen made a motion to accept bid for repair and seal coat. The motion received a second from Janet Rash. The Board approved unanimously.

C. Cobalt Boats – Joe O'Rourke **Discussion**

Discussed different formats for fundraising opportunities. Looking at 3 different fundraising events: gala, auction and golf tournament. The first would be a drawing for a high dollar item. Will approach Cobalt to purchase boat and raffle off as a NBE fundraiser based on Kansas rules for drawings.

D. Unpaid Transportation Fee – Kirbie Hutchinson **Discussion**

Not receiving transportation payment from individual receiving services. Updated Board on current amount owed and steps to make contact re: unpaid amount. Board requested a certified letter stating payment of \$50.00 monthly and \$25.00 towards accumulated debt.

E. Final Rule – CMS – Tara Cunningham **Discussion**

Tara Cunningham discussed HCBS Final Rule information provided by KDADS. Unclear when changes will go into affect and changes focus on individuals having greater choice and access to competitive employment. Unsure what role sheltered workshops will play in future.

F. Julie Hite– *Joe O'Rourke*

Discussion

Julie Hite, parent of individual served by NBE, read a letter to Board regarding her concerns with Day Services being provided in Neodesha. Joe O'Rourke and Martha Heffron will respond to concerns raised in letter and send out to Board and to Julie Hite.

VI. Adjournment

The Board adjourned at 6:10 pm. Janet Rash made a motion to adjourn and was seconded by Larry Moore.

Respectfully Submitted by: _____

Rochelle Chronister, Secretary/Treasurer