

Board Meeting 3/23/2015

New Beginnings Enterprises, Inc.

Location: New Beginnings Board Room – Neodesha

Board Member Attendance: Jim Hogan, Larry Moore, Rochelle Chronister, Janet Rash, Delbert Lampson, Joanie Cain, and Annie Blankinship

Board Members Absent: Rachel Clasen, Teresa Kirkpatrick, and Kylee Beck

Staff Member Attendance: Joe O'Rourke, Martha Heffron, Kirbie Hutchinson, and Tara Cunningham

Staff Member Absent: None

I. Routine

A. Call to Order – The meeting was called to order by Chairman Hogan at 5:12 PM.

B. Notice of Quorum – A Quorum did exist.

C. Approval of Minutes – The minutes from February 23, 2015 were reviewed and approved (Rochelle Chronister, Larry Moore). Motion carried unanimously.

D. Changes to the agenda

No changes.

II. Business and Finance

Rochelle Chronister read the February financials.

***Action Item:** Larry Moore made a motion to accept the February financials as presented. The motion received a second from Joanie Cain. The Board approved unanimously.*

III. Operations Report

A. Operations Reports for March – Not Done

Tara Cunningham presented the March CDDO monthly reports. Ninety-four individuals currently being served in the CDDO area. Final TCM trainings with TVDS, CDDO of SEK, and MCO occurred. Martha Heffron, Director of Services, presented information for month of February on summary of activities at all 3 sites: Meals on Wheels, Valentine Party, Lion's Club pancake feed, Get Fit, and Cobalt Project. March is Developmental Disabilities Awareness Month. Joe O'Rourke, Director of Case Management, discussed January totals. February income was \$5,826.54 as compared to January income of \$6,985.35; net decrease of \$1,158.81. Summarized Human Resources February monthly report submitted by Donna Schoonover, Director of Human Resources. Monthly totals: 1 new hires (0 PT and 1 FT), 0 resignations, 1 terminations (fired or quit w/o notice), 0 promotions and 0 status changes (0 PT to FT, 0 FT to PT). Forty-two total employees.

Docu-Shred Program collected 8,8455.00 lbs. in February (7,995.00 lbs billable; 460.00 lbs non-billable). Seven paper bales; 19 cardboard currently in storage.

IV. Old Business

A. Unpaid Transportation Update – Joe O’Rourke **Discussion**

Individual’s family has been paying monthly transportation fee and a good faith effort towards retiring unpaid amount. Another individual has not been paying and Kirbie Hutchinson has sent certified letter with invoice. Will update at April Board meeting.

B. Eureka Roof Update – Joe O’Rourke **Discussion**

Boran Roofing from Iola made initial repair but roof continued to leak. Additional repairs were required. Martha Heffron reported additional repairs were successful.

V. New Business

A. Neodesha Dayhab Renovations – Joe O’Rourke **Action**

All 3 Dayhabs are in need of improvements to ceiling tiles, walls, and general improvements.

Action Item: Rochelle Chronistger made a motion to approve Dayhab improvements. The motion received a second from Delbert Lampson. The Board approved unanimously.

B. Request to Reduce Monthly Transportation – Joe O’Rourke **Action**

Sue Usry requested Board to review her current transportation situation and consider one monthly \$50.00 transportation fee instead of the 3 (\$150.00) she is currently charged.

Action Item: Janet Rash made a motion to continue current arrangement (\$150.00). The motion received a second from Larry Moore. The Board approved unanimously.

VI. Adjournment

The Board adjourned at 5:50 pm. Larry Moore made a motion to adjourn and was seconded by Rochelle Chronister.

Respectfully Submitted by: _____

Rochelle Chronister, Secretary/Treasurer

